

1. Support Proposals for hosting African ccTLD events

Africa Top Level Domains Organization (AFTLD) is looking to partner with institutions or organizations that are willing to be the local host for its events next year.

The AFTLD Secretariat will be glad to answer any questions you may have with regards to submitting the proposal for hosting its meetings virtually or physically..

1.1 Application Form

AFTLD invites ccTLDs and IT stakeholders within the AFTLD region (Africa) to submit their interest in hosting the Africa Domain Name System Forum.

AFTLD holds three capacity building meetings every year. The first meeting is held alongside the Africa Internet Summit which brings together AFTLD and the other AF\* organizations held in May-June annually. The Africa DNS Forum is normally held in July and the last meeting in November.

Conference proposal Form

Please fill in the form below to indicate the support you are willing to provide.

Organization name:

Contact name:

Contact phone number:

Contact email:

Country:



Please indicate which year you would like to host the Africa DNS Forum:

Type of institutions:

Government

Regulatory Body

AFTLD Member

A past sponsor

Internet Service Providers/ Mobile Operators

An active member of the Internet community- Please specify Educational/Academic Institutions

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Our organization has worked with AFTLD or similar organizations by General Overview:

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Has your organization ever hosted a conference similar to the Africa DNS Forum and/or AFTLD stand-alone meeting?

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Yes, please specify

No



**Your involvement & support in organizing the event**

The budget for hosting physical events is approximately 30,000 USD. This is raised through commitments by local hosts and sponsorships.

Please confirm by ticking what the organisation is willing to provide:

The organisation is able to provide financial support to the conference. **Please specify the amount**

The organisation is able to help in raising additional funding through sponsorship locally.

**Estimate amount**

The organisation is able to sponsor side events like the Welcome cocktail or the Gala dinner.

**Comments**

The organisation can assist in the events operations below with:

• Conference venue recommendations and selection

• Overflow hotels for delegates

• Identification of local suppliers (Interpretation, transport, marketing materials) • Negotiation with local suppliers for discounted price

• Visa formalities assistance (visa fees, visa letters)

• Event’s marketing campaigns

• Assistance in coordinating with the media partners



**Your Assistance in Meeting Logistics:**

Our organisation is able to:

Provide at least two (2) different quotes for the conference

venue Provide a list of recommended hotels (from 3-5 stars)

for accommodation

Propose at least two (2) different venues for side events (Gala dinner, Opening dinner)

Provide Internet connectivity and network access

Provide technical assistance to setup the connectivity

Provide staff for on-site duties for registration, conference setup, technical assistance throughout the conference as well as boost local participation for the event

Additional Comments: